

IoT Steering Committee Minutes

March 22, 2021

Agenda

Agenda Topics	Moderator	Minutes
Adopt the minutes of the February 22, 2021 call	Frédéric	5
Internship Program follow-up	Frédéric	5
Marketing update	Hassan	10
New membership level: Charter changes	Frédéric	20

Attendees

Present

Robert Andres — Eurotech (alternate)
Caroline Buck — Bosch
Frédéric Desbiens — Eclipse Foundation
Hassan Jaber — Eclipse Foundation
Jens Reimann — Red Hat

Absent

Marco Carrer — Eurotech

Minutes

1. Adopt the minutes of the February 22, 2021 call

The minutes of the January 25, 2021 call were approved unanimously.

2. Internship Program follow-up

Frédéric Desbiens delivered a brief report on the community's response to the new internship

program. A few members expressed interest but there were no sponsorship offers or development initiative proposals submitted yet.

Frédéric will keep promoting the program to the community. The deadline to submit is April 23, 2021.

3. Marketing update

Hassan Jaber delivered an update about recent marketing activities.

4. New membership level: Charter changes

During its February meeting, the steering committee had decided to put in place a new paying membership level. To implement this new level, changes to the working group's charter are required.

Frédéric Desbiens presented a draft of the new working group charter, which is based on a template put together by Foundation staff. He explained to the committee that the current charter is so old that it misses critical governance language and, as such, that it was simpler to use the template as a starting point.

Frédéric highlighted the changes he already made to the template, and underscored a rewrite of the vision and scope section was necessary. Caroline Buck volunteered to write a first draft of that section.

The committee decided to use part of its next meeting to edit the draft charter collaboratively.